

FIELD-READY TEMPLATE

Indicator Reference Sheet

Define a measure so it is collected and interpreted consistently.

START WITH A DECISION, NOT A FORM.

Ask what decision the evidence should inform before deciding what to measure.

How to use this template

Complete one sheet per indicator. Test it with the people who will collect and use the data.

Indicator name	
Related outcome / decision	
Indicator owner	

Working table

Field	Definition / instruction
Precise definition	
Numerator	
Denominator	
Data source and method	
Frequency	
Disaggregation	
Interpretation notes / limitations	

Quality check

- Does the definition say who, what and when?
- Could two people calculate it in the same way?
- Will the result support a real action?